

DJ MUSIC FACTORY

WEDDING RECEPTION INFORMATION SHEET

In order to provide you great service we need the following information for your memorable day. Please fill out this form and return it at least ONE MONTH before your wedding reception. **(PLEASE PRINT)**. Thank-You.

INTRODUCTIONS:

**Brides Grandparents:** \_\_\_\_\_

**Grooms Grandparents:** \_\_\_\_\_

**Brides Parents:** \_\_\_\_\_

**Grooms Parents:** \_\_\_\_\_

**Flower Girl:** \_\_\_\_\_

**Ringbearer:** \_\_\_\_\_

BRIDESMAIDS: USHERS:

\_\_\_\_\_ **AND** \_\_\_\_\_

\_\_\_\_\_ **AND** \_\_\_\_\_

\_\_\_\_\_ **AND** \_\_\_\_\_

\_\_\_\_\_ **AND** \_\_\_\_\_

\_\_\_\_\_ **AND** \_\_\_\_\_

\_\_\_\_\_ **AND** \_\_\_\_\_

Maid or Matron (circle one) of honor: Best Man:

\_\_\_\_\_ **AND** \_\_\_\_\_

Bride and Groom (as you would like to be introduced):

\_\_\_\_\_

Please indicate which songs you would like for your special dances:

Song for your first dance: \_\_\_\_\_

Father and Daughter dance: \_\_\_\_\_

Mother and Son dance: \_\_\_\_\_

An honor dance for the wedding party: \_\_\_\_\_

A dollar dance (yes or no)

Will there be a blessing before dinner (yes or no)

Who will do the blessing: \_\_\_\_\_

Throwing the Garter/Bouquet (yes or no)

Cutting the cake (yes or no)

Would you like group activities: chicken dance, electric slide, etc. (yes or no)

If you have any special announcements like birthdays, anniversaries,

special thanks and things of that nature, please list below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We usually play lite jazz, i.e. Kenny G, during dinner but if you would like something else, please indicate here: \_\_\_\_\_

Contact person at reception hall (if known): \_\_\_\_\_

Name of photographer ( if you have one): \_\_\_\_\_

Name of videographer (if you have one): \_\_\_\_\_

Will the disc jockeys be included for dinner: \_\_\_\_\_

If you think of something else, please attach another sheet to this one with information on it. If you have any questions don't hesitate to call us.

Thank-you for the information and we will see you on your special day for a memorable time.

The Music Factory DJ Service

[www.djmusicfactory.com](http://www.djmusicfactory.com)

Marty and Rich Hores